



DEPARTMENTS OF THE ARMY AND AIR FORCE
Illinois Army and Air National Guard
1301 North MacArthur Boulevard, Springfield, Illinois
62702-2399

DMAIL-ZB

18 March 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Involuntary Reassignment of Enlisted Non-Duty Position
Qualified (NON-DPOSQ) Soldiers

1. Effective 01 April 2004 this headquarters will involuntarily reassign enlisted soldiers that have been NON-DPOSQ in excess of two years. These soldiers will be placed into positions that will make them qualified.

2. Every attempt will be made to reassign these soldiers inside their present commands. When this is not possible they will be reassigned in an available qualifying position regardless of the command alignment.

3. The JFHQ, J-3 will provide the brigades with a list of soldiers being considered for an involuntary reassignment before they are moved. This will give the losing commander the opportunity to counsel the soldier using DA Form 4856, General Counseling Form.

4. The losing commander will forward the DA Form 4856 through command channels to TAG-IL, ATTN: DMAIL-PRE. Units will reference PRZ Log 04-003 for more details on this process. Units' failure to properly notify their soldiers will not delay the involuntary reassignment process.

5. Soldiers enrolled in a MOS training course prior to being reassigned will attend that training. It will become the responsibility of the gaining commander to ensure that the soldier attends this training. If for any reason the soldier can not attend the training, the gaining unit will request the school cancellation using the normal procedures.

6. Every attempt will be made to involuntarily reassign soldiers to a unit within a 50 mile radius of their home of record. When this is not possible, JFHQ, J-1 will use the guidance in AR 135-91, paragraph 5-5, to reassign the soldier.

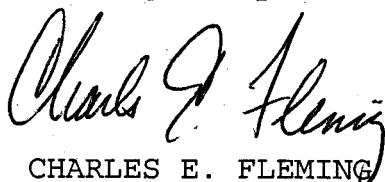
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7. Units will reference PRZ 04-003 for additional instructions on transfers and reassignments.

8. HRO will approve the reassignment of AGR and Technician soldiers.

9. Point of contact on this matter is COL Peterson at (217) 761-3572 or email steven.peterson@il.ngb.army.mil.



CHARLES E. FLEMING
Brigadier General
Commander, Illinois Army
National Guard

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